



CANADA SCIENCE AND TECHNOLOGY  
MUSEUMS CORPORATION  
SOCIÉTÉ DES MUSÉES DE SCIENCES  
ET TECHNOLOGIES DU CANADA  
AGRICULTURE - FOOD - ALIMENTATION  
AVIATION - SPACE - ESPACE  
SCIENCE - TECHNOLOGY - TECHNOLOGIE



# COMPETITION

## CAREER OPPORTUNITIES:

The Canada Science and Technology Museums Corporation (CSTMC) is currently seeking a dynamic individual to fill the position of:

### LOGISTICAL SETUP STAFF

**Reference Number:** 2016/2017-CSTMC-116

**Salary Range:** \$19.95 - \$24.27      **Level:** 2

**Employment Status:** Casual

**Language Requirements:** Either/or

**Security Requirement:** Enhanced reliability

**Position Number:** 9720(Casual)

**Branch:** Canada Aviation and Space Museum

**Who can apply?** Members of the general public

### Summary of Duties:

Under the supervision of the Director of Operations, and in consultation with the Events Coordinator, logistical set-ups and tear downs will span a variety of events, from dinner / dance set-ups and tear downs, to receptions, and audience style seating arrangements.

### Education and Experience:

As an ideal candidate, you have successfully completed a secondary school education. The successful completion of certification for Forklift and BT Lifter training is also required.

You also have experience in the following area:

- event setup

\*\* bilingualism is considered an asset.

## **RATED REQUIREMENTS**

### **Knowledge:**

- of the requirements of working in a museum setting;
- of setting up basic audio-visual equipment.

### **Abilities:**

- to work and effectively with minimum supervision, to exercise judgement and meet deadlines;
- physical fitness and stamina to lift reasonably equipment (e.g. - a round table), and the ability to work continuously and effectively for long periods of time;
- ability to work effectively on a team;
- willingness and availability to work late night and early morning hours as needed.

### **Personal Suitability:**

Reliable

Strong motivation with regard to the duties of the position

Organized and efficient

Meticulous and careful in operating around artifacts

Flexible and adaptable

Demonstrated initiative

**\*\* The purpose of this job posting is to create an "active résumé bank" of potential candidates. Please note that eligible candidates may be called for an interview, at any time, between the posting date and the closing date.**

The CSTMC is committed to the principles of employment equity.

Résumés received for this position will not be accepted after the indicated closing time (midnight) and date.

Please note that only candidates who are selected for the next stage of this selection process will be contacted. As a result of this competition, we may establish an eligibility list that may serve to staff similar positions.

If you are interested in this opportunity, please forward your curriculum vitae indicating the reference number **2016/2017-CSTMC-116** in your email's Subject line, no later than the closing date to: **competition@technomuses.ca**

**Posting Date:** March 10, 2017

**Closing Date:** March 9, 2018

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9720(Casual)